

University Assessment Committee
November 11, 2013
1-2 p.m., ADM 301

Present: E. Arnott-Hill, S. Austin, M. Aranda, S. Cook, L. Eggleston, E. Gentry, V. Potluri, B. Rowan, C. Snelling, M. Sudeith

The meeting was convened at 1:06 p.m.

The October meeting minutes were approved as submitted.

M. Sudeith reported that all general education curriculum submissions require assessment co-submissions (syllabus, instrument, and rubrics); some departments neglected to do so on the front end of their submissions. The curriculum should be finalized by end of Spring 2014 term.

B. Rowan asked M. Sudeith to convene the gen. ed. coordinators in Spring term, a special meeting, to prepare for the new assessment cycle in general education.

B. Rowan reported that the Foreign Languages and Physical Science courses experienced poor implementation in Spring 2013. Chairs and instructors have been contacted; corrective actions underway.

With anticipation of more LiveText usage moving forward, the committee discussed the current subsidy of LT for the gen. ed. assessment pilot and the need to propose a fee for future needs. E. Gentry noted that a one-time fee assessed in students' first-term would garner a subscription that could cover five years. To discuss further at next meeting.

E. Arnott-Hill reported that program assessment coordinators will submit an updated curriculum map for December, along with any updates to undergraduate writing-emphasis courses. To monitor gaps in reported maps and request associated analysis and actions by the programs. B. Rowan noted that changes to the WE courses would require associated curriculum actions.

B. Rowan shared that most instructional and non-instructional units have submitted draft FY15 PME plans. For Spring term, the PME Steering Committee will call PME Facilitators together around the first PME Report (for FY14 plan in progress).

The meeting adjourned at 1:57 p.m.