

Spring 2019 Refund Calendar

You must have a credit balance posted on your student account

Credit Balance Post Date	Refund Date
January 9, 2019.....	January 18, 2019
January 16, 2019	January 24, 2019
January 23, 2019	January 31, 2019
January 30, 2019	February 7, 2019
February 6, 2019	February 14, 2019
February 13, 2019.....	February 21, 2019
February 20, 2019	February 28 2019
February 27, 2019	March 7, 2019
March 6, 2019	March 14, 2019
March 13, 2019	March 21, 2019
March 20, 2019	March 28, 2019
March 27, 2019	April 4, 2019
April 3 , 2019	April 11, 2019
April 10, 2019	April 18, 2019
April 17, 2019	April 25, 2019



The initial Spring 2019 financial aid refund is January 18, 2019

NOTE: You are ineligible for direct deposit if you have a prior term balance on your student account . To verify your account status, log into CSU X-Press and view your student account balance.



IMPORTANT DATES

Validation Deadlines

Deadline to secure your Spring 2019 registration
 Intercession (4 weeks) - Dec. 7th or upon registration
 Regular Session (16-weeks) – Dec. 7th or upon registration
 Special Session (12-weeks) – Upon registration

Student Health Insurance

For information or to waive fee visit: <https://studentcenter.uhcsr.com>
Deadline to waive- January 17, 2019

Please see Student Health Insurance –SUB-268
 (773) 995-2454

Wellness/Health Center

Deadline to submit proof of required immunizations to avoid \$25 non-compliance fee. Submit paperwork to ADM 131. For more info call (773) 995-2010
Deadline to submit– January 18, 2019

E-Bill

First Spring E-Bill will be emailed after December 1, 2018

All E-Bills are sent to the students school email address. Students are responsible for checking their school email on a regular basis for important correspondence from the University.

Subsequent E-bills will be sent monthly to your student email address.

Spring 2019 CTA Ventra U-Pass Policy

Who is eligible for the CTA Ventra U-Pass?
 All registered students enrolled for 12 or more credit hours are eligible for the Ventra U-Pass Card.

THIS IS A MANDATORY FEE THAT CAN NOT BE WAIVED.

Will be available :
 January 7-8, 2019 10:00am-6:00pm

CTA is off campus, where can I go for my U-Pass?
 See the U-Pass Coordinator in the Cashier's Office (ADM 211).

Parking Rates

Reserved Parking Decal (as available)	\$310
Full Year Parking Decal	\$200
Residential Parking Decal	\$150
Spring Semester Parking Decal	\$100

Office of the Bursar & Cashier Information

Spring 2019



Office of the Bursar and Cashier
 Cook Administration Building-Room 213
 9501 South King Drive
 Chicago, IL 60628-1528
 Bursar Tel: 773-995-2470
 bursar@csu.edu
 Cashier Tel: 773-995-2029

<http://www.csu.edu/financialaffairs/bursar>

Important Information you should know about **Spring 2019!**

Spring 2019 Dates

Spring Intersession:

December 12, 2018 - January 5, 2019

Spring Regular Session:

January 7, 2019 - May 10, 2019

Spring Special Session:

February 4, 2019 - May 10, 2019

REGISTRATION DATES

November 12, 2018– January 6, 2019

January 7th-8th (Late Registration fee)

\$100 Late Registration Fee will be charged for any initial registrations made on or after **January 7th for the Regular Session and February 5, 2019 for the Special Session.**

FINAL PAYMENT DUE DATE

January 4, 2019

100% reversal of charges upon withdrawal

Intersession-2 days from start of course

Regular session– January 16, 2019

Special session– February 11, 2019

50% REFUND upon full withdrawal from all courses

Regular Session—January 29, 2019

Special Session—February 19, 2019

Final Withdrawal Date (“W” on Transcript)

Regular session— February 11, 2019

Special session— February 25, 2019

Late Fees/ Holds on Student Accounts

Monday, January 7-11, 2019

Late Fees on students’ accounts for Spring 2019

Past Due Balances (1.5% of past due balances)

To be assessed **monthly**

To Make Payment

To pay your bill at the Cashier Office, the University accepts cash, check, American Express (AMEX), MasterCard (MC), VISA, and Discover:

- Cash and Check payments – In person only
- Credit Card payments – Telephone at (773) 995- 2029 or pay in full online at
- csu.myonplanu.com select “One Time Payment”

Questions regarding making payments should be directed to the Cashier Office, ADM, Room 211 or by calling (773) 995-2029

Hold Release Agreement

To be eligible for a Hold Release Agreement you must obtain a hold release agreement from the Financial Aid Office and submit it to the Bursar Office to check eligibility. If you are not receiving financial aid, visit the Bursar Office to check additional hold release agreement eligibility . **Available December 3, 2018**

Important things you should know about signing a Hold Release Agreement:

- Once you receive your refund you will be responsible to pay your past due amount. Your debt will NOT automatically be taken from your refund.

Book Vouchers

January 3 – January 12th To be eligible for a Book Voucher

- Must have a credit balance
- Book Voucher will go to your Bank Mobile preference

* Maximum amount for Book Voucher is \$900

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Refund Selection

You must login to your student portal– cougarconnect.csu.edu

Follow these steps:

- Once logged in, click the “My Info” tab
- Click “Pay or View MyBill/eRefunds” link
- Click the “eRefund” tab
- Click “Continue to BankMobile” button
- Select how you would like to receive your money
- If you select the BankMobile account as your selection you will receive a temporary virtual Debit MasterCard to use until your physical card arrives in the mail.
- If you select your personal bank account the funds will be sent to your personal account.
- If no selection is made a check will be mailed to you (may take up to 21 days)

See Bursar page for more info

IMPORTANT: Students must make sure their correct and current address is updated in Cougar Connect and with the Registration Office ADM 128.