

Provost's Council--October 6, 2010

Present: Sandra Westbrooks (Chair), Fernando Diaz, Justin Akujieze, Debrah Jefferson, Cecilia Bowie, Patricia George, Richard Darga, Joseph Balogun, Miriam Mobley Smith, Tiffany Hope, Cheryl Green, Yan Searcy, Rachel Lindsey, Derrick Collins, Yvonne Harris, Richard Milo.

Guest: Sandra Sanders

1. Minutes from Sept. 29, 2010 approved.
2. Need to Recruit Note takers for the Abilities Office: Appeal from Sandra Sanders for note takers for students from Abilities Office. We are out of compliance. 15 students in over 30 classes still need note takers. Suggestions, give deans names of faculty with students in their classes and/or to allow students to use community service hours to be note takers. Could iPads be provided for those who will take notes if Watson approves. Biggest need is night class note takers.
3. Technology Updates (Dillon): Dillon absent. There have been issues, but notification happens and things are fixed as quickly as possible. About 15 faculty members have not yet completed iPad training, so additional training opportunities will be made available.
4. Early Alert System (Westbrooks): Many at PEC raised concerns about the Registrar not putting out a reminder about dates out for early warnings; however, the information is on the web on the course scheduling site and chairs get a copy of the Course Schedule Bulletin. Registrar tried twice to send out a reminder, but email was down and the help desk unresponsive. Oct 18 to 22 is next early warning period. Westbrooks circulated information to Deans regarding faculty members who have not submitted early warnings for their classes. Registrar will send out reminders if email is working.
5. Sacred 2005 (Westbrooks): Some students on the list have graduated. Lindsey confirmed that all CAs students on the list have been found and asked to contact Ms. Lowe.
6. Graduate Faculty (Akujieze): Deans have been asked to give feedback regarding Graduate Faculty Criteria. Due November 1 to Akujieze. He is looking for consensus. As far as thesis, next Graduate Council will discuss thesis—all chairs of programs with graduate levels are invited to attend the next Graduate. Council meeting on Oct. 12.
7. Library will be open Christmas Eve and New Year's Eve for intersession classes.
8. Enrollment Update (George): Undergraduate head count fall 2010 = 5675. Fall 2010 undergraduate FTEs = 4276.7. Graduate and first professional head count fall 2010 is 1687. Fall FTEs for graduate and first professional students = 1186.5. Total of all first-time freshmen decreased 16.4%, and there was an 11.2% decrease in first-time full-time freshman. The retention rate for the fall 2009 cohort of first-time, full-time freshmen improved by 3.4 % when

compared to the 2008 cohort. Transfer enrollment increased by 22.9% compared to the previous fall.

9. Recommended Changes for Non-Traditional Degree Program (Bowie): Proposal handed out. Research on sister institutions handed out. Almost all non-traditional programs in state have own college, own faculty, own admissions processes. Ours is the offshoot of policies cobbled together in response to needs over time. Many students go from traditional programs to BOG to get a degree, so the non-traditional program contributes to retention at the university and the program's students generates many credit hours. Possible names for the Program were discussed. The title of the program has to do with budgeting and what unit houses the program. A central question is what the non-traditional programs wants to be or where they want to go. Bowie wants faculty and curricula assigned to the unit. Eastern University has two tracks—one for transfers from other majors and one for new students who need careful work with their life-long learning, literacy, computational literacy, etc. A third track might be for students who intend to go to graduate school to prepare them for the rigors. Unfortunately, there is little money to support these desires. Westbrook asked everyone to come back to next Provost's Council with feedback. Garth will be asked to give us information about the number of students who are taking double majors—more and more are doing this. Many taking second baccalaureate degrees. A way to control the number of double majors is to make a policy that says that only students with a predetermined high GPA can be enrolled for a double major. Green, another reason they slow down is that they change majors. Students should be discouraged from changing majors, which slows them down.

10. Amber Pierre from the College of Business was chosen as CSU's candidate for Student Laureate