

## Provost's Council Feb. 23, 2011

Present: Sandra Westbrooks (chair), Debrah Jefferson, Joseph Balogun, Derrick Collins, Cheryl Green, Yvonne Harris, Rachel Lindsey, Richard Darga, Nancy Grim (for S. Gist), Cecilia Bowie, Tiffany Hope, Jason Ferguson, Fernando Diaz, Richard Milo, Robin Benny, Ce Cole Dillon, Miriam Mobley Smith

1. Webinar: Responding to Student Threats on Campus
2. Minutes approved
3. BOT and President Reports format. Due Friday.
4. Deans' timelines for accreditation are in except for one. These will be put on WEB.
5. Policy for the Death of a Student: Need better communication to all campus if student dies. Some people knew about a recent death, but how was campus informed? There should be a campus-wide announcement, and the student's college should be responsible for letting the community know. We need a formal process. On many campuses, there is a policy to inform the crisis management team. Ferguson will look at the Provost's draft, and make sure any policy gets to student government and that their feedback is solicited. Some colleges put information about a deceased student and a memorial on web. Should it be a university responsibility rather than a unit responsibility to inform all, reach out to family, send flowers, etc? Policy must be sustainable. Policy also must be appropriate to individual situations. In other university's policies, there must be an obit, or funeral program, or death notice, or some sort of documentation of the death. Must have certificate of death for financial records, to forgive bills, etc. Green: University needs university-wide response, from communication to campus to development of a campus memorial ( if wanted). Dillon: University-wide response is not necessarily appropriate to individual cases. Westbrooks: A protocol will be developed.
6. Westbrooks needs names of list of sacred 29--tomorrow there is a luncheon for these students, only 8 of whom have committed to coming. Efforts are being made to reach out to these students.
7. Gwen Brooks Writing Competition announced
8. Honors Convocation is on April 21st. Committee met this morning.
9. Civic Engagement: How to encourage students to vote. In PEC, there was a discussion about what could have been done to get more students registered to vote and voting. Ferguson attempted to organize an evening event to encourage students to vote, and Common was supposed to come, but rescheduled. All in the university community should be involved in educating students about their civic responsibilities. Do Political Science courses emphasize civic engagement? How can all courses incorporate discussions that do not violate ethics or

rules regarding faculty teaching only material relevant to their content area. Should assess what students are learning in their classes. The College of Education had two forums with Ed students on issues of political advocacy for education. Could be duplicated in other colleges. Lindsey points out that we need to discuss what our own goals are. We could put the constitution requirement back in. SGA could play a more critical role. Dr. Rowan does do a register-to-vote rally. Ferguson remarks that we might be able to educate students about the importance of voting. No matter how much students are taught about the importance of voting and encouraged to register, we cannot guarantee that they will act on our messages.

10. Butler gave out list of 29 students from 2005 who have committed to have lunch with the president. Deans are encouraged to ensure that students from their colleges attend.

**Announcements:**

- a. Balogun: NCLEX score: 37 took, six failed, 84 percent, was below state average. Of six who failed, three had been dismissed from the program, but were allowed back in to retake the exam on President's request. The result is that the university's overall pass rate declined.
- b. Dillon: Ad Astra kick off will be on March 1st.
- c. Freshman advising offices will be open until 7:00 each evening.
- d. Harris: Audit findings for Sponsored Programs (SP). SP has oversight responsibility for grants, sub contracts, what goes forward, etc. and must be consulted. When her office is bypassed, audit findings are generated. Too often the SP accountants have been gone to rather than the SP office. Do not go around her office. Doing so results in the whole institution being put at risk. All questions should go to Harris. Also, when asking for extensions on grants that require matching dollars, don't assume the matching dollars are still available. College in which grant is situated is responsible for matching dollars. Balogun suggests that all be informed with clear guidelines for working with sponsored programs.
- e. Mario Beatty will have a presentation tomorrow at noon fourth floor.
- f. Last provost council for Bowie, who is retiring. Her plan for overhaul of BOG has been presented to the Provost, who discussed it with the President
- g. Milo: The Honors College Winter Reception was well attended.
- h. Jefferson: The electronic portfolio review committee is looking at template-based design so evidence can be attached in identified places...also working on procedures for access to these portfolios.