

Provost Council, March 2, 2011

Present: J. Balogun, J. Akujeze, Nellie Maynard, R. Lindsey, S. Gist, T. Hope, Y. Harris, F. Diaz, J. Ferguson, R. Milo, R. Benny, D. Jefferson, R. Darga, Ce Cole Dillon

Guest: Yvette Warren

1. Minutes accepted
2. Honors Convocation (Warren, Milo): The convocation will be in JCC. Information is on line at the commencement website. Students should be directed to the website if they have questions. Colleges have documents listing that college's particular awards. Nominations due by March 11. These go to Gail Cannon. Commencement and Honors Convocation committees have combined to ensure consistency and efficiency. Lindsey suggests that next year the Honors Convocation arrangements begin in the fall, because there is too short a time for the necessary nomination process. This spring's commencement is May 19 and will be at 11 am. To date, 513 UG students have applied for graduation. Milo will chair the committee to select the seven university-wide awardees. These applications are due by March 18.
3. Program Recommendations (Benny): Program. Elimination committee has been convened. Their recommendation to the Provost is due April 8.
4. Nellie Maynard will be serving as Interim Dean for Continuing Education.
5. Draft, Personnel Action Calendar (Jefferson): Dates listed are contract mandated. Must be complied with. More substantive calendar is on line. Feedback should be given to Dr. Jefferson by next week. Lindsey: Dates for some actions are very close together. Jefferson responds that it is necessary because of all the steps necessary before last Board meeting.
6. Board of Trustees Report Format (Benny): Provost Council members were reminded to follow the format and keep their reports short.
7. All must print names under signatures so people can read who signed the document.
8. Long range planning and budget priorities (Jefferson): VPs are to look at recommendations from last year and comment as to this year's priorities.

Announcements:

- Darga, advisor of the year award, and Clarification of Library reserve policy- these materials must be picked up from library at the end of each semester. If not retrieved, they will be sent back via campus mail. Information on the Web.
- Akujeze: Handed out the School of Graduate and Professional Studies' newsletter. He also announced a call for Poster Presentations. Grad Studies is commencing an on-line peer reviewed journal. Scholarly outside readers are being sought.
- Balogun: Where are student evaluations from IR? Also, where are the cost studies? Ce Cole Dillon responded that no one in IR currently understands how we developed the cost studies in the past, so they are re-constructing them based upon current data. These will be done very quickly. They were due to IBHE yesterday. As a result, there was no time for evaluations; however, in ten days, all Scantron reports will be done. It has become obvious that the university must collect and store data differently.
- Woman's History Month activities. We will have WGN coverage as well as Chicago TV of Latina experiences at CSU, on campus, so we need to encourage more students to attend. It will be March 10 in the library Sunroom.

- Student Activities is taking some students to a Bulls Game on Thursday. It was suggested that students wear CSU tee shirts and sweatshirts.