

Chicago State University
Provost's Council Minutes

June 12, 2013

***Attendees:** S. Westbrooks [Presiding], P. Beverly, P. Cronce, D. Collins, R. Hines (guest), T. Hope, D. Jefferson, N. Maynard, M. Mobley-Smith, L. Reed, B. Rowan [recording], Y. Searcy, C. Wright.*

The meeting convened at 1: 10 p.m.

1. **Minutes.** – Minutes of the April 24, 2013 meeting were approved with corrections.

OLD/RECURRING BUSINESS

Technology Updates – Dr. Westbrooks attending a recent technology meeting, where it was announced that July 1 was the deadline for the fiber/switch upgrades to be completed.

Enrollment Management – R. Hines noted that fall enrollment is projected to be flat. Admits have increased. Cougar Start U is in process.

NEW BUSINESS

2. **PME Update** (Rowan): FY14 draft plans should be revised based upon budget and assessment feedback. Revised version due June 30, 2013 in LiveText. Related emails have been sent to facilitators.
3. **Curriculum Update** (Rowan/Cronce): departments that have not culled their current catalog course listings to delete courses no longer offered should do so. Dr. Cronce reported on the success of curriculum proposals via the UCCC.

The Provost noted that the proposed Bachelor's in Social Work application should be modified by the department to meet anticipated IBHE concerns related to graduation rates or withdrawn until a future date. Options include partnering with a two- or –four-year institution that already has a related program or restricting the major to juniors and seniors.

4. **Student Appeals** (Mobley-Smith): presented the College of Pharmacy's draft complaints policy/procedures for review with respect to appeals beyond the College. After discussion, it was recommended by Dr. Westbrooks that any such appeal be to the Provost, but that deference should be shown to the College decision in light of the College existing as a professional-level unit.
5. **University Catalog Update** (Wright): Attny. Wright indicated that edits to the graduate catalog would soon commence. Next year, the undergraduate catalog will be reviewed.

OTHER MATTERS

1. P. Cronce: the Ad Hoc Advising Committee conducted a SWOT analysis of campus advising. Consensus was reached on a recommendation to form a University Advising Committee.
2. S. Westbrook noted that some faculty still had not submitted Fall 2012 grades. There are a number who had not submitted Spring 2013 grades as of the meeting. The list will be re-sent to deans.
3. M. Mobley-Smith announced two new affiliation agreements with Ingalls Memorial and Advocate Christ Hospitals. The June 10 preceptors' conference on Medicaid/Medicare and the Affordable Health Care Act went well. 36 District 205 students are visiting the College of Pharmacy for three weeks; these are juniors/seniors/AP students.
4. D. Collins noted that August 13 is the Entrepreneurial Idol final.
5. L. Reed indicated that the Social Work and Counseling programs received ISBE approval.
6. N. Maynard shared that registration for summer camps continues; there is strong interest in our swim program.
7. T. Hope: the university is now e-verified for the benefit of STEM students. 30-35 CSU students are in summer study abroad programs. CSU is in the first stage of its J-1 application. Two new partnerships with foreign institutions occurring via College of Business. Ms. Hope met with the Consul General of South Africa and will work to develop a partnership. Various MOUs are in process, including one with the City Colleges. P. Cronce is now the university representative to the Fulbright Scholar Program.
8. D. Jefferson: the second cut session for summer will occur next week; the Faculty Handbook will be revised for Fall term.
9. P. Beverly: noted that the Summer Committee of the Senate is meeting.

Referenced a concern about faculty input in part-time hiring.

Seeks faculty participation in the HLC process moving forward.

Noted faculty concern about search committees continues.

Suggested that CUEs be considered for work on particular committees. (S. Westbrook asked for a recommendation in writing).

Shared a concern about emergency management and the need to ensure that training requirements are met.

Regarding CPS closings, urged the formation of a civic engagement initiative.

Encouraged IT to develop an app for the university

S. Westbrook shared with the Council the receipt of a letter from HLC outlining the university's re-accreditation for ten years, along with two monitoring reports on communications/compliance and enrollment planning.

Meeting adjourned 2:10 p.m.