

Minutes -- Provost Council – October 14, 2015

Present: M. Aranda (Guest), E. Arnott-Hill, P. Carney, C. Cortilet-Albrecht, D. Collins, S. Collins, R. Darga, E. Gentry, S. Green, D. Hendricks, O. Headen, L. Jones, N. Maynard, E. Osika, B. Rowan, C. Sanders, P. Shinde (guest)

The meeting was called to order at 1:02 p.m.

P. Shinde indicated that IT is working to accomplish single sign-in functionality.

E. Osika provided a comprehensive update on Digital Measures at CSU, a platform for course evaluations and electronic portfolios. DM is stopping its course evaluation service, so CSU will need another solution. Faculty use of eportfolios for evaluations and personnel actions is growing. Enhancements to CSU's use of DM are planned, including training materials, a use DM campaign, and making personnel forms electronic.

The Provost indicated that we must consider how many unused phone lines are in existence and monitor our areas for vacated phones as well as unmonitored voicemail boxes.

The Provost discussed the importance of providing a schedule that is effective and efficient for Spring term. Too many courses have been scheduled only to be cancelled due to low enrollment. It is becoming more important to rationalize course offerings given the state budget context.

All employees should be reminded to complete the mandatory annual Ethics Training.

Dr. Cortilet-Albrecht shared that the ERG Committee has been formed and is meeting Friday afternoons to share information and learn about enrollment practices and possibilities.

The meeting was adjourned at 2:01 p.m.