

Minutes  
Provost Council  
June 29, 2016

Present: E. Arnott-Hill, P. Carney, C. Coleman, D. Collins, S. Collins, R. Darga, L. Eggelston (guest), S. Green, O. Headen, A. Henderson, L. Jones, D. Kanis, S. Land (guest), C. Lucy (guest), N. Maynard, L. Roundtree, B. Rowan

The meeting convened at 1:05 p.m.

Dr. Henderson noted that efforts to secure a budget for FY16 and FY17 continue. C. Lucy updated the council. Reduced first quarter budgets will be loaded. The Board approved a preliminary FY17 budget at its recent meeting.

Mr. Lucy urged Council members to continue efforts with inventory reporting. Less than five percent of assets remain unaccounted for as of the meeting.

The Provost also informed Council members that Unit A recall and no recall letters will be mailed this week. Based upon subsequent analysis of Fall semester enrollments, decisions will be made regarding full-time lecturers and Unit B personnel recalls/employment over the next several weeks.

Deans of the colleges shared their highlights of grants and development work that will inform their first formal reports to be submitted by tomorrow (June 30).

L. Eggelston noted that updated retention lists will be forthcoming to the deans.

R. Darga provided an overview of missing data needs for the Assurance filing, on behalf of the University Accreditation Steering Committee. Provost requested that deans review the Assurance draft and LiveText evidence index to provide input as possible.

S. Collins informed the Council that July 8 is the next CougarStart U. She discussed efforts to encourage enrollment and retention from her area.

P. Carney provided an enrollment update on behalf of Graduate and Professional Studies.

A. Henderson solicited input from the Council on whether to continue holding a December commencement. She also entertained discussion on the university's planned shift from 24 to 18 paychecks per year for nine-month employees; the Union has been informed and input requested.

The Provost indicated that S. Green will become Interim Associate Provost, replacing Dr. Arnott-Hill. She will have added duties for retention planning, and a university-wide retention plan.

A. Henderson noted that chairperson/program director letters have been sent. An announcement is forthcoming. Deans were reminded that chairpersons must teach one course per long semester and to book their courses for Fall term.

The Provost indicated that Michael Ellison will be named the Interim Vice President for Enrollment Management. He is a former Dean of Students in Pharmacy and former director of Prehealth programs in the College of Arts and Sciences. To meet with Provost Council early in his first month.

B. Rowan announced that course cancellations for second summer term will be addressed through communications on tomorrow (June 30).

Council members requested a meeting with Dr. Mitchell, Human Resources, in re labor and employment matters for temporary administrators.

The meeting concluded at 3:10 p.m.